

**Documentation Required for Dependent Coverage  
ASEA Health Benefits Trust**

**Spouse**

- Marriage Certificate

**Same-Sex Domestic Partner (SSDP)**

- Same-Sex Domestic Partner Affidavit
- Declaration of Tax Status Form
- Documentation of 5 out of the 8 criteria below:
  - joint interest in real property, as evidenced by title or mortgage, lease, or rental agreement, by the employee and the SSDP
  - joint ownership or purchase of a motor vehicle by the employee and the SSDP
  - joint ownership of a checking, savings, or investment account or joint liability for a loan or credit account by the employee and the SSDP
  - the SSDP is named as primary beneficiary for a life insurance policy of the employee
  - the SSDP is named as primary beneficiary for the employee's pension or annuity plan benefits, deferred compensation plan, Individual Retirement Arrangement or Account, 401 (k) plan, Keogh plan, or the tax-deferred or taxable plan
  - the SSDP is named as primary beneficiary in the employee's will
  - the SSDP has authority to deal with property owned by the employee under a valid written power of attorney
  - the employee has given the SSDP written authority to make decisions concerning the employee's health and well-being if the employee is unable to do so

**Natural Child(ren)**

- Birth Certificate listing the employee as mother or father; or
- Qualified Medical Child Support Order

**Adopted Child(ren)**

- Proof of legal adoption; or
- Birth Certificate listing your spouse as mother or father

**Stepchild(ren)**

- Birth Certificate listing your spouse as mother or father

**Foster Child(ren) or Child(ren) for whom you are the legal, court-appointed guardian**

- Proof of legal custody or guardianship

**Child(ren) of a Same-Sex Domestic Partner**

- Birth Certificate listing your SSDP as mother or father

**Child(ren) Age 26 or over, who are incapacitated**

- Proof of dependent status as noted above (birth certificate, adoption certificate, etc.)
- Proof of incapacity:
  - The incapacity must have existed before age 19
  - The incapacity is continuing